



Molemole Municipality

### INVITATION TO REGISTER ON DATABASE

An invitation is extended to all interested services providers to register on the supplier Database of Molemole Local Municipality.

Molemole Local Municipality hereby invites prospective service providers and suppliers to submit completed application form for inclusion in the database.

Opening date for registration is the **15 April 2013**.

**Please note that service providers and suppliers who previously registered need to re-apply for inclusion in the database.** Below are the list of commodities and services that providers are required to register for:

#### OFFICE ADMINISTRATION

Office cleaning materials and services  
Printing and Stationery  
Catering  
Travel Agencies  
Conference venues  
Office furniture and Equipment  
Security Services (Registered SIRA)  
Blinds, Tinting and Curtaining  
Supply of Groceries  
Hiring of Tents, chairs and decorations

Mobile Toilets  
Uniforms and Protective clothing

#### REPAIRS AND MAINTENANCE

Electric fencing  
Plumbing  
Electrical Services  
Paving and fencing  
Carpentry  
Locksmiths  
Building renovations  
Roof repairs and water proofing  
Air Conditioning and refrigerators  
Bore hole and pump maintenance  
Water reticulation and purification

Fleet repairs and maintenance

#### HUMAN RESOURCES

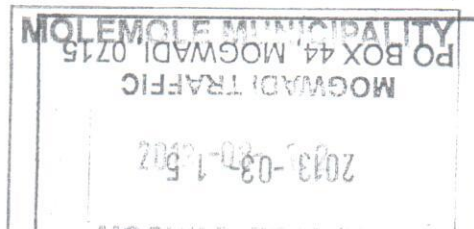
Recruitment & placement agencies  
Training and Development  
Training HIV/AIDS  
Employee wellness programs  
Organizational Development  
Job evaluation  
Performance Management  
Human Resource Planning  
Labour relations consultants  
Team building and motivational speakers  
Workshop facilitation

#### LEGAL AND LAW FIRMS

Debt Collection  
Legal Consulting  
Corporate Law  
Employment Law  
Financial Law  
Industrial Law  
property Law

#### CONSULTING SERVICES

Supply chain consultants,  
Service delivery optimization consultants,



Heavy equipment repairs and maintenance  
Boiler Makers

Corporate governance consultants

**MARKETING AND COMMUNICATIONS**

Advertising  
Corporate Gifts  
Media Publicity  
Video and Photography  
Printing of booklets, newsletter & publications  
Public Address system (sound system)

Strategic Management  
Policy development  
By law Development  
Project Management  
Property Development  
Feasibility studies

**TECHNICAL (CONSULTANTS)**

Consulting Engineers  
Registered Architectural specialists  
Registered Quantity survey specialists  
Contractors (registered CIDB)  
Fishing out of fallen pipes  
Supply and delivery of fuel (Diesel, Petrol and oil)  
Repairs and maintenance of Municipal fleet (including heavy machineries)

Database forms may be collected from Procurement Office (Civic Centre) or alternatively obtainable from our website at [www.molemole.gov.za](http://www.molemole.gov.za). Completed forms must be submitted to Procurement Office at the Civic Centre or posted to the address below clearly marked **DATABASE REGISTRATION** on or before **14<sup>th</sup> June 2013**:

**Molemole Local Municipality**  
**Private Bag 44**  
**Mogwadi**  
**0715**

**Please note that all registration forms must be accompanied by:**

Valid tax clearance certificate.(Original)  
Certified company registration certificate.  
Certified BBB-EE Certificate from an accredited agency, auditor or accountant. (if any)  
Certified copy of accreditation with relevant body .eg CIDB. (if any)

All enquiries regarding the registration can be directed to **Mr. Mojela Jimmy or Mrs. Moyahabo Ramakadi** on **015 5010 243/4** during office hours.

MOLOKO EK



ACTING MUNICIPAL MANAGER

